



## 'TRAINING THE TRAINERS' PROGRAMME

**WORKSHOP 2, 17-20 SEPTEMBER 2009, SIBIU**

### INSTITUTE OF EDUCATION TEAM

John Farrant - Managing Partner, Universitas Higher Education Management Consultants: Project Manager for the Institute of Education

Tania Rhodes-Taylor - Head of Marketing, Development and Communications, Institute of Education, University of London: mentor for Marketing

Professor Ian McNay - Emeritus Professor, School of Education and Training, University of Greenwich: mentor for Educational policies and for Student services

Elizabeth (Liz) Turner - Quality Support Officer, Quality Support Unit, Liverpool John Moores University: mentor for Quality

Alison Peacock - Administrator for the Centre for Higher Education Studies, Institute of Education, University of London: Project Administrator at the Institute

### AID TEAM

Gabriel Moinescu, Chief of Department for Studies with Police Academy – Bucharest: mentor for Standards of integrity

Laura Raduta – Partner representative

Narcisa Mitrache – Partner representative

### UEFISCSU TEAM

Magdalena Cringasu, project manager

Elisabeta Mitroi, project deputy manager

Constantin Bratianu, WP4 Coordinator

Cezar Scarlat, WP3 Coordinator

Adriana Rotar, project assistant

Irina Bitescu, project assistant

Mihaela Damian, event expert

Maria Luiza Enaru, communication expert

Daniel Mitroi, IT assistant



**OBJECTIVES:**

1. Each Curriculum Development Team to finalise the outline of the curriculum for its training module, in the light of discussions
2. Each of four CDTs to present a component of its module to the other trainers, for discussion and, if appropriate, amendment
3. All CDT members to acquire a basic understanding of the major issues relating to the topics for this workshop (**Student Services** – CC Timisoara as leader; **Marketing** – CC Constanta as leader; **Educational policies** – CC Iasi as leader; **Quality management** – CC Sibiu as leader, **Standards of integrity** – CC Constanta as leader).
4. All CDT members to review the forms of teaching and learning most effective for continuing professional development, and agree on the template of case studies to be used forward in the project.

	<b>Wednesday, 16 September 2009</b>
Evening	Arrival of the participants, dinner in Hotel Continental at 20.00

**Thursday 17 September**

8:45–9:00	Registration of the participants
9:00-9:20 plenary	Introductions, administrative arrangements, structure of the workshop, etc.
9:20-10:30 plenary	Presentations by mentors of major issues, etc., for the training programme in their topics:  Ian McNay: <b>Educational Policies</b> and <b>Student Services</b>  Tania Rhodes-Taylor: <b>Marketing</b>  Liz Turner: <b>Quality</b>  Gabriel Moinescu: <b>Standards of integrity</b>
10:30-11:00	Pausa





11:00-11:45 plenary	What forms of teaching and learning are most effective for continuing professional development? Discussion of use and format of case studies
11:45-12:30 15 parallel groups	Working session for each Curriculum Development Team, to finalise its curriculum outline and (where appropriate) its pilot presentation, with UK experts (mentors will spend most time with the CDTs for their topics, but will also assist other CDTs)
12:30-14:00	Lunch
14:00-15:30 15 parallel groups	Working session for each Curriculum Development Group, continued
15:30-16:00	Pausa
16:00-17:30 up to 8 parallel sessions	<p>CDTs not making presentations on Friday or Saturday: each to present its curriculum outline for discussion in four groups:</p> <ol style="list-style-type: none"> <li>1 Strategy, Financial management, Sustainability: with John Farrant</li> <li>2 HR, Standards of integrity: with Ian McNay and Gabriel Moinescu</li> <li>3 Communications, Internationalisation, Community development: with Tania Rhodes-Taylor</li> <li>4 Governance, Third stream, Research management: with Liz Turner</li> </ol> <p>CDTs making pilot presentations: continue in working sessions or join groups 1 to 4.</p>
20.00	Dinner at Hotel Continental

### Friday 18 September

9:00-10:30 plenary	Quality: CDT presents its outline curriculum (allowing brief discussion), then presents a component of it, with everyone else as the 'learners'
10:30-11:00	Pausa





11:00-12:30 plenary	Quality: review of the presentation, led by the mentor, to consider both the subject matter and the teaching methods
12:30-14:00	Lunch
14:00-15:30 plenary	Presentation and short training on use of the e-learning platform – Prof. Cezar Scarlat, coordinator of work package, Daniel Mitroi
15:30-16:00	Pausa
16:00-17:30 plenary	Management and organisation of the IMU project (session led by UEFISCSU)
19.30	Departure by bus for Cisnadioara for dinner (Apfelhaus Restaurant)

### Saturday 19 September

9:00-10:30 Plenary	Educational policies: CDT presents its outline curriculum (allowing brief discussion), then presents a component of it, with everyone else as the 'learners'
10:30-11:00	Pausa
11:00-12:30 plenary	Educational policies: review of the presentation, led by the mentor, to consider both the subject matter and the teaching methods
12:30-14:00	Lunch
14:00-15:30 plenary	Marketing: CDT presents its outline curriculum (allowing brief discussion), then presents a component of it, with everyone else as the 'learners'
15:30-16:00	Pausa
16:00-17:30 plenary	Marketing: review of the presentation, led by the mentor, to consider both the subject matter and the teaching methods





20.00	Dinner at „Crama Ileana” Restaurant near the hotel
-------	--

### Sunday 20 September

9:00-10:30	Parallel sessions:
2 groups	<ol style="list-style-type: none"> <li>1 Services for students</li> <li>2 Standards of integrity</li> </ol> <p>Each CDT presents its outline curriculum (allowing brief discussion), then presents a component of it, with everyone else as the ‘learners’</p>
10:30-10:45	Pausa
10:45-11:45	Parallel sessions:
2 groups	<ol style="list-style-type: none"> <li>1 Services for students</li> <li>2 Standards of integrity</li> </ol> <p>Review of the presentation, led by the mentor, to consider both the subject matter and the teaching methods</p>
11:45-12:30	Discussion of common issues concerning the structure of curricula, teaching and learning methods, etc. Evaluation of workshop, review of the programme for the rest of the project
plenary	
12:30-14:00	Lunch
14:00-15:30	END OF WORKSHOP

